

NOTICE TYPE: **SPECIAL NOTICE**

Number ID: **89303323NEM000040**

Title: **Paducah Site Presentation and Site Tour for the Paducah
Infrastructure Support Services Procurement**

Date: **May 10, 2024**

On May 29, 2024, the Department of Energy (DOE) will conduct a Site Presentation and Site Tour for parties interested in the Paducah Infrastructure Support Services (Pad ISS) procurement. Attendance at any or all of these events is not mandatory. The Government will not reimburse any contractor for expenses related to attendance at these activities.

Site Presentation

The Site presentation will be held on Wednesday, May 29, 2024, and will outline the Paducah site history and background and provide a brief overview of the work scope to allow offerors to gain a better understanding of the Paducah Site.

The presentation will be held at the Paducah/McCracken County Convention and Expo Center located at 415 Park St., Paducah, KY 42001. Check-in and registration for the presentation will begin at 8:00 AM Central Standard Time (CST) [All subsequent times are CST]. Participants to the Site Tour must register for the site tour during the morning check-in process between 8:00 AM and 8:30 AM.

The Site presentation will begin at 8:30 AM and will end at approximately 10:15 AM. DOE will not answer any questions during the presentation. However, interested parties are invited to submit questions to the e-mail address PADISS2024@emcbc.doe.gov. The answers to these questions will be posted on the procurement website at https://www.emcbc.doe.gov/SEB/PAD_ISS.

No recording, copying or transcription devices will be allowed in the conference room by attendees. Slides presented during the presentation will be subsequently posted on the Pad ISS procurement website.

A safety/security briefing and security processing for all participants will be conducted immediately following the Site Presentation at approximately 10:15 AM and will end at approximately 10:45 AM.

Thereafter, participants will be released for a lunch break. DOE will not provide lunch or any other concessions. Attendees are responsible for bringing their own lunch or making individual lunch arrangements. The location of the presentation is close to several restaurants.

Site Tour

DOE will conduct a site tour of the Paducah Site on Wednesday, May 29, 2024. The bus will begin boarding at the Convention and Expo Center at 11:45 AM and the site tour will begin at

approximately 12:30 PM. The site tour is expected to last approximately 4 hours and will generally consist of a driving tour throughout the Paducah Site with stopping and touring of designated facilities. The tour bus will return to the Convention and Expo Center upon completion of the tour at approximately 5:00 PM.

Tour participants must register for the site tour during the morning check-in process (between 8:00 AM and 8:30 AM). A **valid/current driver's license** must be provided to security personnel in order to obtain entrance to the site and only U.S. citizens are permitted to attend.

It is recommended that all participants dress casually and wear comfortable walking shoes (no open-toed shoes or high heels). Safety shoes are not required; however, shoes worn shall be closed-toe and suitable for moderate distance walking. If special accommodations are required, please notify the Contracting Officer, Jose Ortiz Delgado, when registering for the tour.

Security requirements dictate that all participants remain with the tour group for the duration of the tour. There are also several prohibited/controlled items that are not allowed at the Paducah Site. These items are: real or simulated firearms and ammunition, stun guns, alcoholic beverages, illegal drugs and paraphernalia, explosives, hand-held weapons, chemical irritants, and items prohibited by state and federal law. Other items not allowed on the tour are copying devices, electronic recording devices, cameras, radios, smart watches/devices, cellular telephones (an emergency number will be available), and knives. Contraband brought to the Paducah Site will be confiscated.

Please be aware that all hand-carried items (packages, briefcases, handbags, purses, etc.) will be subject to inspection. DOE will not be responsible for securing any items during the tour, so it is recommended they be locked in your vehicle. Please keep hand-carried items to a minimum. Questions will not be entertained during the tour. However, interested parties are invited to submit comments pertaining to the site tour to the e-mail address at PADISS2024@emcbc.doe.gov. The answers to these questions will be posted on the Pad ISS procurement website.

The site tour is for informational purposes only. A prepared script will be used for the site tour and will be available on the procurement web site after the tour is conducted. Any statements and/or representations made during the tour are not binding in any way on DOE or in any respect to the Pad ISS procurement. Tour participants are cautioned that the **ONLY** controlling documents/information is the RFP and any amendments issued thereafter.

Registration Information

Interested organizations are requested to participate in the site presentation and tour, including firms that are interested in submitting a proposal as a prime contractor lead entity in response to the RFP. Firms interested in submitting a proposal as a prime contractor lead entity may request the participation of personnel from their key subcontractors and/or teaming partners. Attendance for each event may be requested for up to **three** individuals for each organization or lead entity interested in submitting a proposal, including key subcontractor and/or teaming partner personnel. Note that DOE may limit the number of individuals for each organization or lead

entity to **two or less** for the site tour depending on the number of registrants due to a limited amount of seating on the tour bus.

Due to security concerns and the amount of time necessary to process requests from foreign nationals, only U.S. citizens may attend the events. U.S. citizens wishing to attend the presentation and tour shall pre-register and provide the following information:

- Full Name of Individual
- Issuing State of Driver's License (Do not submit driver's license copies or driver's license numbers)
- Whether or not you have a DOE Security Clearance
- Company/Organization Represented
- Company Address
- Telephone Number
- E-mail Address
- Citizenship (must be a U.S. citizen)
- Be a minimum of 18 years of age

Requests for participation in each event must be provided to PADISS2024@emcbc.doe.gov by 5:00 PM Eastern Standard Time on Tuesday, May 21, 2024. Subsequent thereto, DOE will provide confirmation of the scheduled date and time for each event. Additionally, the list of attendees will be posted to the procurement website following the site presentation and site tour.

Any questions regarding this event should be directed to the Contracting Officer, Jose Ortiz Delgado, at jose.ortiz@emcbc.doe.gov.